

Primary Admin vs Company Admin Configuration Permissions

[Companies](#)

[Users](#)

[Edit Company](#)

Page	Configuration	Sub-Configuration	Primary Admin	Company Admin
Companies	View/Search Company		Yes	Yes
	Add Company		Yes	Yes
	Edit Company		Yes	Yes
	Add Branch		Yes	Yes
	Edit Branch		Yes	Yes
Users	Search Users		Yes	Yes
	Edit User		Yes	Yes
	Resend Invitation Link		Yes	Yes
	Activate User		Yes	Yes
	Deactivate User		Yes	Yes
	Remove User from a company		Yes	Yes
Edit Company	General Information		Yes	Yes
		Apply Parent Company Settings	Yes	Yes
	Users		Yes	Yes
	Partners		Yes	Yes
		Add Partner	Yes	Yes
		Accept Partner	Yes	No
		Reject Partner	Yes	No
		Delete Partner	Yes	No
	Branches		Yes	Yes
		Edit Branch	Yes	Yes
		Add Branch	Yes	Yes

Instruction Configuration		Yes	No
Company Branding		Yes	Yes
Pre-Close Setup		Yes	Yes
Message Configuration		Yes	Yes
Document Configuration		Yes	Yes
Configuration		Yes	Yes
	Allow Pre-Drawn signature	Yes	Yes
	Hide draw signature	Yes	Yes
	Enable Multi-Stage Order Approval	Yes	Yes
	Auto-Invite Parties	Yes	Yes
	Print Bundle of Documents	Yes	Yes
	Show IE warning: Web Closing signature drawing	Yes	Yes
	Document Review	Yes	Yes
	Send Closed Order's Documents to RQ Closing Market	Yes	Yes
	Apply Company Branding	Yes	Yes
	Lock "Signing Process" of Order to:	Yes	No
	Lock "Closing Type" of Order to:	Yes	Yes
	Enable Wire Instructions	Yes	Yes
	Allow Company Admin access to Branch orders	Yes	Yes
	Allow Company Admins ability to edit user information of other Company Admins	Yes	Yes
	Enable Push to Pending Closing	Yes	Yes
	Hide Dashboard for Non-Consumer Roles	Yes	Yes
	Payload resubmission replaces all loan documents in	Yes	Yes

	existing non-closed order for same loan number and same originator ID.		
	If existing order is in Pending Closing status, create new order instead	Yes	Yes
	Remove title documents	Yes	Yes
	Enable White Text Tags	Yes	Yes
	Make "Save as Template" and the Template Library available only for Company Admins	Yes	Yes
	Enable InstaTags	Yes	Yes
	Send CD and LE to Title for review before borrower.	Yes	No
	Order Submission Validation Email Addresses	Yes	Yes
	Consumer Must Agree eConsent	Yes	Yes
	Auto-populate date fields with the date of closing	Yes	Yes
	Only allow signing on the scheduled closing date	Yes	Yes
	Do not allow System Administrator on Order Details	Yes	Yes
	Do not allow Closing Agents to configure documents	Yes	Yes
	Allow Order Update During Signing	Yes	Yes
	Update From label in all emails	Yes	Yes
	Require Consumers to reset password on next login	Yes	Yes
	Revert order status to Under Review if docs are added	Yes	Yes
	Allow all users to see all orders	Yes	Yes
	Enable Custom Text Tags	Yes	Yes
	Require all tasks completed during same session	Yes	Yes

	Prevent Consumers from skipping Pre-Closing Review	Yes	Yes
Integrations		Yes	Yes
	Enforce SSO-Only Login	Yes	Yes
	Default Role for SSO Users:	Yes	Yes
	Enable Web Hook Calls	Yes	Yes
	Enable Event-based Webhook Notifications	Yes	Yes
	3rd Party Notification Setting	Yes	Yes
	e-Closing (ClosingVue)	Yes	Yes
	Enable Quiq Chat	Yes	Yes
Closing Methods		Yes	Yes
	Web Closing	Yes	Yes
	Disable Scan/Import of Wet Signed Documents	Yes	Yes
	Paper Closing	Yes	Yes
	Multi-Device Closing	Yes	Yes
	Enable video notary and remote closing	Yes	Yes
	Make Remote Closing the default platform for closings	Yes	Yes
	Consumer instructions after pre-closing review.	Yes	Yes
	Keep R.O.N ID images temporarily for	Yes	Yes
	KBA Failure Lockout Duration	Yes	Yes
	KBA Failure Lockout - Based on Property Address	Yes	Yes
	RON Stack Signing	Yes	Yes
	Show RON Recordings to all Consumers on an order	Yes	Yes
	Enable Essential Notary Closing	Yes	Yes
	Turn on Recitation Script button	Yes	Yes
	Record RON Check-in	Yes	Yes

	Require Notary to manually verify signer's ID	Yes	Yes
	Automated Data matching for ID validation	Yes	Yes
	Auto-Populate Participants List (2.0 Only)	Yes	Yes
	Display Custom Popup to Closing Agent/Notary	Yes	Yes
	Allow Notary to download ID Images	Yes	Yes
	ID Validation Vendors	Yes	Yes
Company Configuration		Yes	Yes
	Auto-archive orders after closing	Yes	Yes
	View Archived Orders	Yes	Yes
	Allow post closing doc deletion after download	Yes	Yes
	Auto-Delete Documents	Yes	Yes
Notary Maintenance		Yes	Yes
Report Configuration		Yes	Yes
Branding Settings		Yes	Yes